



T.C.  
FIRAT ÜNİVERSİTESİ  
**Ders İzlenesi Formu**

Doküman No	EGTM – 0001
Yayın Tarihi	13.09.2021
Revizyon Tarihi	-
Revizyon No	0

<b>Kodu ve Adı:</b>	<b>IDE1015 Oral Communication and Presentation Skills (Sözlü İletişim ve Sunum Becerileri)</b>						
<b>Birimi:</b>	İnsani ve Sosyal Bilimler Fakültesi Batı Dilleri ve Edebiyatları Bölümü, İngiliz Dili ve Edebiyatı Anabilim Dalı						
<b>Ayrıntısı:</b>	<b>Dönemi:</b> 2022-2023 GÜZ	<b>Statüsü:</b> Zorunlu	<b>Sınıfı:</b> 1	<b>Kredisi:</b> 2+2	<b>AKTS</b> 6	<b>Dili:</b> İngilizce	:

DERS SORUMLUSU	
Unvanı, Adı ve Soyadı:	<b>Doç. Dr. F.Gül Koçsoy</b>
Telefon:	<b>04242370000 / 3770</b>
E-posta:	<b>fgulkocsoy@firat.edu.tr</b>
Sosyal Hesap:	
Öğrenci Günü ve Saati:	<b>By Appointment</b>

DERS YARDIMCISI	
Unvanı, Adı ve Soyadı:	.....
Telefon:	.....
E-posta:	.....
Sosyal Hesap:	.....
Öğrenci Günü ve Saati:	.....

Ders Haftalık	Pazartesi	Salı	Çarşamba	Perşembe	Cuma	Cumartesi
Programı:						8.15-12.00

<b>İşleniş:</b>	Face-to-face				
<b>Yeri:</b>	YY		UE		

<b>Amacı:</b>	<p>This course has the characteristics of an introduction to public speaking, and aims at developing practical skills for effective communication. It puts emphasis on basic steps in speaking preparation and how to speak. The course also makes a point on providing and development of audio and visual educational aids. Throughout the course, students will make exhaustive presentations as a result of extensive reading and research. Prospering presentation examples will be analyzed in terms of content, form and appropriateness of audio-visual educational aids. This course also aims to improve students' oral and written language skills in some situations such as job interviews, socializing, telephone conversations, presenting information, organizing meetings, writing curriculum vitae (CV), and filling application forms.</p>
<b>Materyali:</b>	<p>A selection of listening materials in audio and video format on tapes and CD-Roms as well as on the Internet will be used as course materials. These will include movies, daily conversations, songs, and academic lectures. Accompanying task sheets and materials will provide students with opportunities to improve their oral communication skills they will need in different settings and contexts with different audiences</p>
<b>Öğrenci Sorumluluğu:</b>	<p>Students are expected not only to come to classes regularly and on time with their necessary documents but also to read beforehand the relevant documents, since this course will be partly in a form of classroom discussions. The classroom language is English, and the use of any other languages shall not be allowed. No assigned works such as class activity, homework, term work and so on will be accepted after the stated deadline.</p>

Haftalık Ders Planı	Hafta	Konu	Yöntem
	1	Welcome Introduction, Review Syllabus and Course Calendar	YY
	2	Active Listening Techniques	YY
	3	Effective Communication Techniques	YY
	4	Non-verbal Communication	YY
	5	Formal and Informal Communication	YY
	6	Effective Presentation Techniques	YY
	7	Impromptu Speeches	YY
	8	Students' Presentations	YY
	9	Students' Presentations	YY
	10	Students' Presentations	YY
	11	Students' Presentations	YY
	12	Classroom Discussions on a Specific Topic	YY
	13	Revision and Check	YY
	14	Final Examination	YY

Ölçme ve Değerlendirme	Metot			Sayı	Ağırlık
	Ara Sınav	Bireysel Sunumlar ya da Grup Sunumları	X		%40
		Kısa Sınav			
		Aktif Katılım	X		%10
		Proje			
	Genel Sınav				%50
	1	To be aware of the importance of employing effective communication strategies			
	2	To improve pronunciation skills with special emphasis on practice in the phonetic alphabet of English and the phonological principles of articulation.			
	3	To analyse input in view of phonetic properties and raise their consciousness for the use of correct pronunciation of words. To improve listening skills and strategies of students in academic and colloquial English.			
	4	To improve speaking skills and revise language needed to participate in discussions, to deliver presentations, and participate in role-plays.			
	5	To be aware of the importance of employing effective communication strategies			

#### Derse Özel Açıklamalar:

Each student is required to deliver presentations: individual and group presentations. Students will be asked to take an active part in class discussions and role play activities. Selected texts and audio and/or video materials, including movies, will serve as leads to discussions. Fluency as well as accuracy will be emphasized. Throughout the course students will also have listening and phonetics quizzes.

Attendance is obligatory, and participation in class activities will be encouraged and emphasized throughout the semester. Participation will be graded on the basis of students' involvement in class activities and discussions, under two components: process and product. Process refers to interest, active participation, effort, and preparation in class activities. Product refers to language use (accuracy of pronunciation, grammar, vocabulary, fluency of your speech, and organization of thoughts and content).